Room survey

Everything we make is cut to your measurements, so we measure each wall in more than one place and design to the smallest reading. Fill in one wall sheet for every wall the furniture touches. Rough is fine for a first design; this sheet is for the final measure before drawings.

1 About the job

CUSTOMER NAME

PROJECT REF (WE FILL THIS IN)

ADDRESS

POSTCODE

PHONE

EMAIL

ROOM AND WHAT'S GOING IN IT

DATE MEASURED

MEASURED BY ☐ Our surveyor ☐ Your builder or fitter ☐ You, with a video call ☐ Laser ☐ Tape

2 Before you start

1. Write every size in millimetres: 2.4 m is 2400.
2. Measure each width at the floor, at worktop height (about 900) and at the ceiling.
3. Measure each height at both ends of the wall, and under any beam or bulkhead.
4. Measure to the bare wall, not to the skirting, and note anything that sticks out.
5. If two readings differ, write both. Different numbers are useful, not a mistake.
6. Photograph every wall straight on and every corner, with the tape in the shot.

3 Room from above

Sketch the room as if looking down. Label the walls A, B, C, D clockwise from the door, and mark windows, doors, radiators and the boiler.

PLAN SKETCH

DIAGONAL 1 (CORNER TO CORNER) mm

DIAGONAL 2 mm

FLOOR: HIGHEST POINT (WHERE)

FLOOR: DROP ALONG THE RUN mm

Diagonals tell us whether the room is square. If they differ by more than 10 mm, we add a scribe panel on the out-of-square wall.

Wall ____ of ___

Print one sheet per wall

WALL DRAWN STRAIGHT ON: MARK WINDOWS, DOORS, SOCKETS, PIPES, RADIATORS

Width

AT FLOOR mm

AT WORKTOP HEIGHT mm

AT CEILING mm

Height, floor to ceiling

LEFT END mm

RIGHT END mm

MIDDLE mm

SKIRTING HEIGHT mm

SKIRTING DEPTH mm

COVING OR CORNICE DROP mm

BEAM OR BULKHEAD: HEIGHT, DEPTH mm

Windows, doors and openings

TYPE	FROM LEFT CORNER	WIDTH	HEIGHT	SILL FROM FLOOR	FRAME STANDS PROUD
	mm	mm	mm	mm	mm
	mm	mm	mm	mm	mm
	mm	mm	mm	mm	mm

Services: sockets, switches, water, waste, gas, radiators, boiler, meters, fuse box, flue, vents

ITEM	CENTRE FROM LEFT CORNER	CENTRE FROM FLOOR	SIZE, PIPE DROPS, NOTES
	mm	mm	
	mm	mm	
	mm	mm	
	mm	mm	
	mm	mm	
	mm	mm	

Integrated appliances on this wall

APPLIANCE	MAKE	MODEL NUMBER

PHOTOS TAKEN ☐ Wall straight on ☐ Left corner ☐ Right corner ☐ Close-up of each service ☐ Tape in shot

NOTES: UNEVEN BITS, THINGS TO KEEP, ANYTHING WE SHOULD KNOW

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How we use your numbers

Homes are rarely perfectly square or level, and that's normal. These allowances are built into every design so small differences on the day don't stop the job.

WHAT	WHAT WE BUILD IN
Width	Design to the smallest of the three readings; a 25 to 50 mm filler at each wall end
Height	Tall units 20 to 40 mm short of the ceiling; a scribe or cornice panel closes the gap
Square	Over 10 mm difference between diagonals: scribe panel on the out-of-square wall
Floor	Adjustable legs on every base unit; plinth cut to fit on site
Windows and doors	Units kept 50 mm clear of frames and architraves so doors and handles open
Skirting	Removed behind units, or units brought forward by its depth
Sockets and switches	Cut-outs made on site by the fitter, never at the factory
Water, waste, gas	A service void of at least 50 mm behind base units
Boiler, meters, fuse box	Housed with access doors and the manufacturer's clearances
Radiators	Never fully boxed in: vented plinth, designed around, or moved by a plumber
Appliances	Housings built to each model's fitting instructions, with ventilation
Photos	Checked against every number, and kept with your order

Who measures, and who's responsible

Our surveyor	In the Newcastle area. We're responsible for the accuracy of our measurements.
Your builder or fitter	Elsewhere, or if they're already on site. They fill in this sheet; the drawings are based on their numbers.
You, with a video call	For single pieces: a wardrobe, an alcove, a study. We go through it with you on the call.

Whoever measures, we check every number against the photos and point out anything that looks unusual before we draw it.

What happens next

We turn your survey into technical drawings for every wall. You check and sign them, and only then is anything made. Nothing goes to production until the drawings are signed and your deposit is paid.